

2024 Travel Expense Form

Date _____

Claimant Information

Name _____

E-mail _____

Reimbursement Preference:

☐ Check (US ONLY)

Address _____

City _____

State _____ Zip Code _____

☐ Home OR ☐ Institution

***Please clarify if you are using your home or institution address in the above field**

☐ Direct Deposit/wire (US & International including Canada)

(Select Account on File and do NOT fill out if you already receive direct deposit/wire)

☐ New account

☐ Account on File

Account Holder Name _____

Account Holder Address _____

City _____ State _____ Zip Code _____

Bank Name _____

Bank Routing Number/IBAN _____

Account Number _____

SWIFT Number _____

Signature _____

By this signature, I certify that the charges incurred by me are correct and proper and that these expenses are not being paid by any other party.

(Do NOT write in this box)

Approved by: _____

Date: _____ Budget Code(s): _____

☐

Speaker/Presenter

☐

Board/Committee

☐

Student

☐

Journal

Reimbursement Details

Receipts required for ALL expenses and MUST be compiled into ONE PDF file. Incomplete forms will be returned.

Category	Amount Do not add columns
Transportation Air/Train/Bus/Car Car Mileage _____ x 0.67 52103	\$ _____
Hotel Per night rate, taxes, resort fees *See attached policy for details and restrictions* 52102	\$ _____
Ground Transportation Cab/Uber/Lyft/etc. 52104	\$ _____
Meals \$50/full day \$25/travel days *See attached policy for details and Restrictions 52104	\$ _____
Other: _____ 52104	\$ _____
Total	\$ 0

* Must be in US Dollars

For currency conversions - [X-RATES.COM](https://www.x-rates.com/)

Purpose of Travel: (include person and/or organizations visited and reason for travel)

ALL reimbursements are processed through **Bill.com** and you might receive an email to create an account to set up banking information (especially for international).

Submit this form with **electronic receipts in ONE PDF** to:
American Association for Anatomy
6120 Executive Boulevard, Suite 725
Rockville, MD 20852
info@anatomy.org
(301) 634-7910

American Airlines Interim Expense Reimbursement

TD Snyder



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American Airlines Annual Report American Airlines,1959 **Hearings** United States. Congress. Senate. Committee on Post Offices and Post Roads,1938 Detailed Statement of Disbursements United States. Congress. House. Committee on House Administration,1965 *To Amend the Air Mail Act of 1934. Hearings Before a Subcommittee...on S. 2420.... S.2454... H.R. 6511.... Apr. 10-24, 1935.(74-1).* United States. Congress. Senate. Committee on Post Offices and Post Roads,1935 **Agreement Between American Airlines, Inc. and the Air Line Pilots in the Service of American Airlines, Inc. as Represented by the Allied Pilots Association** American Airlines, inc,1965 *Hearings* United States. Congress Senate,1935 **White House** United States. General Accounting Office,1994 Civil Aeronautics Board Reports United States. Civil Aeronautics Board,1973 *Annual Report of the Civil Aeronautics Board* United States. Civil Aeronautics Board,1962 *Semiannual Report of the Architect of the Capitol for the Period ... Pursuant to Section 105(b), Public Law 454, Eighty-eighth Congress* United States. Architect of the Capitol,1996-04 **Federal Register** ,1979-10-10 Developments in Aging United States. Congress. Senate. Special Committee on Aging,1984 CAA Journal ,1947

Journal of the Senate, Legislature of the State of California California. Legislature. Senate,1974 Statement of Disbursements of the House United States. Congress. House,1996 Covers receipts and expenditures of appropriations and other funds **To Amend the Air Mail Act of 1934** United States. Congress. Senate. Committee on Post Offices and Post Roads,1935 *ABA Journal* ,1981-02 The ABA Journal serves the legal profession Qualified recipients are lawyers and judges law students law librarians and associate members of the American Bar Association *Dispute Settlement Reports 2000: Volume 9, Pages 4091-4589* World Trade Organization,2003-02-06 The authorized paginated WTO Dispute Settlement Reports in English cases for 2000 *Expense Statements* California. Legislature,1975 **Quarterly Report of Air Carrier Operating Factors** United States. Civil Aeronautics Board,1965

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