

T&S Bookkeeping Proposal

Stacy Hardwick
541-554-1251

Company
Address
City, State and Zip

Dear Customer/Client

Here is a quote for the different service we can provide for your business.

Service	Hourly rate
Setup/training	\$30.00 +
Special training	\$30.00
-Oregon ODOT Mileage reports	And up
-IFTA Reports (Quarterly)	
Payroll	\$30.00
-Quarterly reports and Taxes	
Full Bookkeeping service	\$30.00
-Once a week data entry	And up
-Accounts Payable	
-Accounts Receivable	
-Monthly Financial Reports	
-Otter Program for State withholdings	
-Bank reconciliation and Budget	
Comparison	

There is a one hour minimum at \$30.00 per hour and every hour after that will be billed at the quarter hour.

Thank you for giving us the opportunity to bid for your business. I look forward to hearing from you soon. If you would like to discuss this quote over the phone please feel free to contact me at the phone number list above.

Sincerely,

Stacy Hardwick
Bookkeeper

Bookkeeping Proposal Sample

Wolfgang Guggemos

A red circular graphic with a gradient, appearing as a partial circle or a stylized arrow pointing to the right, located to the right of the name bar.

Bookkeeping Proposal Sample:

Million Dollar Consulting Toolkit Alan Weiss, 2012-06-12 The practical toolbox for readers of Million Dollar Consulting This useful guide provides specific checklists guidelines templates and actual examples for every step of the consulting process It covers marketing sales meetings implementation follow up invoicing practice management insurance equipment subcontracting and scores of other elements Thousands of people have bought Weiss s Million Dollar Consulting and started their own consultancy Now this handy resource goes hand in hand to provide all the tools new consultants need to enact all the recommendations and ideas in Million Dollar Consulting Alan Weiss PhD East Greenwich RI has consulted for hundreds of organizations around the world including Mercedes Benz Hewlett Packard Merck Chase American Press Institute and the Times Mirror Group He is the author of 12 books including *Getting Started in Consulting* 0 471 47969 1 and *Organizational Consulting* 0 471 26378 8 *How to Open & Operate a Financially Successful Bookkeeping Business* Lydia E. Clark, 2011 The companion CD ROM contains all forms from the book plus a pre written editable business plan in Microsoft Word format Cover *How to Prepare a Dissertation Proposal* David R. Krathwohl, Nick L. Smith, 2005-06-06 This step by step guide begins by identifying and defining the basics of a dissertation proposal With careful consideration they explore proposal functions and parts show how to build your study s chain of reasoning and carefully review alternate study designs Chapters are devoted to qualitative studies sectioned into case studies philosophical and historical investigations quantitative studies sectioned into experimental causal modeling and meta analysis studies and mixed method studies sectioned into sample survey evaluation development and demonstration and action projects Three extensively annotated proposals of former students provide examples of the guidance offered and illustrate common types of studies *Writing Grant Proposals That Win* Deborah Ward, 2011-08-24 *Writing Grant Proposals That Win* Fourth Edition offers step by step instructions and clear examples of how to write winning grant proposals It offers practical guidance on how to Express the need for the project Describe objectives and activities Outline an evaluation plan Create a workable project budget The Fourth Edition is a thorough update with all new charts graphs tables and figures as well as new examples and coverage of current topics Students will come away with a clear understanding of how reviewers function and what they are looking for in proposal sections in addition to what is needed to maximize every aspect of the proposal The text is loaded with useful tips that will enable your students to hit the ground running including how to assess a program announcement and ensure each requirement is addressed condense your entire proposal into a brief but compelling abstract determine what appendices to include and in what form for maximum impact adequately describe project dissemination and continuation plans use technology including desktop publishing graphics color and spreadsheets for budget development to enhance your proposals and structure your proposal to increase your chance of winning **The Nonprofit Manager's Resource Directory** Ronald A. Landskroner, 2002-04-30 A newly revised and updated edition of the ultimate resource for nonprofit managers If you re a

nonprofit manager you probably spend a good deal of your time tracking down hard to find answers to complicated questions The Nonprofit Manager s Resource Directory Second Edition provides instant answers to all your questions concerning nonprofit oriented product and service providers Internet sites funding sources publications support and advocacy groups and much more If you need help finding volunteers understanding new legislation or writing grant proposals help has arrived This new updated edition features expanded coverage of important issues and even more answers to all your nonprofit questions Revised to keep vital information up to the minute The Nonprofit Manager s Resource Directory Second Edition Contains more than 2 000 detailed listings of both nonprofit and for profit resources products and services Supplies complete details on everything from assistance and support groups to software vendors and Internet servers management consultants to list marketers Provides information on all kinds of free and low cost products available to nonprofits Features an entirely new section on international issues Plus 10 bonus sections available only on CD ROM The Nonprofit Manager s Resource Directory Second Edition has the information you need to keep your nonprofit alive and well in these challenging times Topics include Accountability and Ethics Assessment and Evaluation Financial Management General Management Governance Human Resource Management Information Technology International Third Sector Leadership Legal Issues Marketing and Communications Nonprofit Sector Overview Organizational Dynamics and Design Philanthropy Professional Development Resource Development Social Entrepreneurship Strategic Planning Volunteerism

Proposal Development Bud Porter-Roth,1993-03 A practical guide to the mechanics of putting together a proposal from the preliminary planning through in house evaluation printing and submission plus the crucial stage of post proposal follow up to clinch the deal Teaches valuable techniques such as avoiding last minute rush and error creating illustrations tables exhibits appendices and boilerplates and formatting the proposal using traditional methods or desktop publishing

Basic Management Skills: Participant manual National Drug Abuse Center (U.S.),1982

Basic Management Skills National Drug Abuse Center (U.S.),1982

Corporate Video Production Stuart Sweetow,2013-01-25 Go beyond the bland talking head and PowerPoint slide style of most corporate videos and learn how to land coveted corporate contracts with these comprehensive techniques from an industry veteran Stuart Sweetow teaches you how to make imaginative corporate videos with eye catching design rhythmic editing tricks and essential scriptwriting and interview techniques Learn how to shoot on location or in a studio and how to work with employees turned actors Also discover how to get contracts and to produce online videos and podcasts for corporations government agencies and non profit organizations

Handbook of Accounting Practice Jay Ruben,1992

FOOD PROCESSING UNITS RUN BY WOMEN ENTREPRENEURS Dr. RAJEEV R.R,Dr. T. RAJESH,

Basic Management Skills ,1982

Alternative Fund Development for Drug Treatment Programs ,1980

Sample Portfolio for Events Management Services Marie Catherine Unabia-del Mar,2019-12-27 Events Management Services NC III is a short TESDA course in the Philippines that will train you in planning and organizing events in different venues such as

conference centers hotels motels restaurants clubs resorts and luxury liners Events Management provides an introductory overview of the fundamentals in managing events from conception to delivery highlighting both the theoretical and operational aspects to prepare students for a career in events management and hospitality This book will give readers the guide on how to make a portfolio with regards to this course *How to Start a Home-based Professional Organizing Business* Dawn Noble,2011-04-01 From estimating start up costs and finding clients to how to stay profitable even in slow economic climates this book takes you through every aspect of setting up and running a thriving home based professional organizing business Whether you re just starting to explore your options for a home based business or are an organizing wizard looking to be your own boss each chapter will guide you on how to build your own successful organizing business Look for useful charts and worksheets throughout the book including Start Up Costs Checklist Client Intake Form Assessment Visit Working Agreement Sample Invoice Marketing Plan Worksheet Alternate Fund Development for Drug Treatment Programs ,1980 *Global Security Consulting* Luke Bencie,2014-12-01 With new security threats practically every week all over the globe governments and businesses are forced to take extraordinary measures to protect themselves these days Likewise espionage continues at levels comparable to the days of the Cold War only with many more players now participating In this environment a new industry has grown to deal with these challenges international security consulting Drawing from military law enforcement and intelligence communities new private companies are springing up across the world Global Security Consulting written by a former intelligence specialist who has built a successful practice provides solid guidance for anyone wishing to enter this glamorous but often dangerous field Winter Simulation Conference ,1971

Resources in Vocational Education ,1980 DHHS Publication No. (OHDS). ,19??

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